

2672 - CID51XXXX_RichmondRegionalPlanningDistrictCommission_(Application Details)

Funding Opportunity:2335-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY24 Round 5

Funding Opportunity Due Date:Mar 28, 2025 11:59 PM

Program Area:Virginia Community Flood Preparedness Fund

Status:Under Review

Stage:Final Application

Initial Submit Date:Jan 23, 2025 3:30 PM

Initially Submitted By:Molly Frey

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*:Yes

Type:External User

Name*:Ms. Molly Middle Name Frey
Salutation First Name Last Name

Title:Planner

Email*:mfrey@planrva.org

Address*:424 Hull St
Suite 300

Richmond Virginia 23224
City State/Province Postal Code/Zip

Phone*:804-924-9615 Ext.
Phone
###-###-####

Fax:###-###-####

Comments:

Organization Information

Status*: Approved

Name*: PlanRVA

Organization Type*: Local Government - PDC

Tax ID*: 54-6020697

Unique Entity Identifier (UEI)*: FEAEGEWK1AJ8

Organization Website:

Address*: 424 Hull Street
Suite 300

Richmond Virginia 23224-
City State/Province Postal Code/Zip

Phone*: 804-323-2033 Ext.
###-###-####

Fax: ###-###-####

Benefactor:

Vendor ID:

Comments:

VCFPF Applicant Information

Project Description

Name of Local Government*: Richmond Regional Planning District Commission

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

NFIP/DCR Community 510072

Identification Number (CID)*:

If a state or federally recognized Indian tribe,

Name of Tribe:

Authorized Individual*: Martha Shickle
First Name Last Name

Mailing Address*: 424 Hull St
Address Line 1
Suite 300
Address Line 2
Richmond Virginia 23224
City State Zip Code

Telephone Number*: 804-323-2033

Cell Phone Number*: 540-336-1323
Email*: martha@planrva.org

Is the contact person different than the authorized individual?

Contact Person*: Yes

Contact: Molly Frey
First Name Last Name
424 Hull St.
Address Line 1
Suite 300
Address Line 2
Richmond Virginia 23224
City State Zip Code

Telephone Number: 804-924-9615

Cell Phone Number: 804-323-2033

Email Address: mfrey@planrva.org

Enter a description of the project for which you are applying to this funding opportunity

Project Description*:

PlanRVA will develop a Regional Flood Resilience Plan, including project recommendations, and will update our Flood Aware mapping tool. This will cover Goochland (CID 510072B), Hanover (CID 510237B), New Kent (CID 510306C), and Powhatan (CID 510117B), as well as reference existing plans for Richmond, Ashland, and the counties of Henrico, Chesterfield, and Charles City.

Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

Benefit a low-income geographic area*: No

Information regarding your census block(s) can be found at [census.gov](https://www.census.gov)

Census Block(s) Where Project will Occur*:

107 block groups, see "Study Area Block Groups" spreadsheet in attachments section.

Is Project Located in an NFIP Participating Community?* Yes

Is Project Located in a Special Flood Hazard Area?* Yes

Flood Zone(s) (if applicable):

Flood Insurance Rate Map Number(s) (if applicable):

Eligibility - Round 4

Eligibility

Is the applicant a local government (including counties, cities, towns, municipal corporations, authorities, districts, commissions, or political subdivisions created by the General Assembly or pursuant to the Constitution or laws of the Commonwealth, or any combination of these)?

Local Government*: Yes
Yes - Eligible for consideration
No - Not eligible for consideration

If the applicant is not a town, city, or county, are letters of support from all affected local governments included in this application?

Letters of Support*: Yes
Yes - Eligible for consideration
No - Not eligible for consideration

Has this or any portion of this project been included in any application or program previously funded by the Department?

Previously Funded*: No
Yes - Not eligible for consideration
No - Eligible for consideration

Has the applicant provided evidence of an ability to provide the required matching funds?

Evidence of Match Funds*: Yes
Yes - Eligible for consideration
No - Not eligible for consideration
N/A - Match not required

Scoring Criteria for Capacity Building & Planning - Round 4

Scoring

Eligible Capacity Building and Planning Activities (Select all that apply) – Maximum 100 points. To make multiple selections, Hold CTRL and click the desired items.

Capacity Building and Planning*: Resilience Plan Development

Is the project area socially vulnerable? (based on ADAPT Virginia's Social Vulnerability Index Score)

Social Vulnerability Scoring:

Very High Social Vulnerability (More than 1.5)

High Social Vulnerability (1.0 to 1.5)

Moderate Social Vulnerability (0.0 to 1.0)

Low Social Vulnerability (-1.0 to 0.0)

Very Low Social Vulnerability (Less than -1.0)

Socially Vulnerable*: Low Social Vulnerability (-1.0 to 0.0)

Is the proposed project part of an effort to join or remedy the community's probation or suspension from the NFIP?

NFIP*: No

Is the proposed project in a low-income geographic area as defined below?

"Low-income geographic area" means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified

opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Low-Income Geographic Area*: No

Does this project provide “community scale” benefits?

Community Scale Benefits*: More than one census block

Comments:

Social vulnerability index score based on average of 107 census blocks in the counties to be included in the plan. There are some socially vulnerable blocks within the plan area; see application attachments.

Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

Scope of Work - General Information

Upload your Scope of Work

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

Scope of Work Attachment*: CID 510072_RichmondRegionalPlanningDistrictCommission_CFPF.pdf

Comments:

PlanRVA (Richmond Regional PDC) Scope of Work Narrative

Budget Narrative

Budget Narrative Attachment*: PlanRVA CFPF Budget Narrative.pdf

Comments:

In the DCR portal, the budget form does not correctly calculate the match total, because it misses the match numbers from the pre-award costs section. We included our pre-award in-kind match (staff hours, fringe, and indirect costs) as a separate line

Scope of Work Supporting Information - Capacity Building and Planning

Scope of Work Supporting Information

Describe identified resource needs including financial, human, technical assistance, and training needs

Resource need identification*:

Several localities in PlanRVA currently lack coverage under a DCR-approved Resilience Plan: the Counties of Goochland, New Kent, Hanover, and Powhatan. These localities lack the staff capacity to apply and manage the development of a resilience plan. Without coverage under an approved plan, these localities cannot apply for CFPF project implementation grants. PlanRVA seeks to fill the coverage gap and support localities in improving flood planning and preparedness through this grant.

PlanRVA will use these grant funds to hire a technical planning consultant. This consultant and PlanRVA staff will coordinate with locality staff to develop a regional resilience plan. Without grant funds, PlanRVA will not have the financial or staff capacity to develop a regional plan. Near the end of the grant term, PlanRVA staff will use data and resources developed throughout the planning process to update the Flood Aware page and mapping application on the PlanRVA website. The Flood Aware page and mapping application educate the public about flood risk across the region and promote awareness of the National Flood Insurance program.

Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff. This may include training of existing staff, hiring personnel, contracting consultants or advisors

Development of Existing or New

Staff*:

PlanRVA staff will work in collaboration with a hired consultant, both contributing to and learning from their process in developing the plan. PlanRVA maintains a bench of on-call technical planning consultants who will be offered the opportunity to respond to a task order associated with this project. Thirteen firms sit on the consultant bench, offering a wide range of expertise, including resilience planning, emergency planning, flood mitigation planning, and environmental planning.

PlanRVA staff assigned to this project currently work in data and analysis and various planning disciplines, including community development, hazard mitigation, and emergency preparedness. Working closely with a consultant, these staff will gain knowledge and experience using various flood risk data and build stronger relationships with locality staff. This project represents a valuable foundation for PlanRVA staff to grow support for local and regional food resilience planning and project implementation in the Richmond region.

Where capacity is limited by funding, what strategies will be developed to increase resources in the local government? (This may include work with non-governmental organization, or applying for grants, loans, or other funding sources)

Resource Development

Strategies*:

Flood resilience is limited by the lack of aligned plans, or plans at all, across the region. Developing a shared strategy for resilience and specific project callouts will enable each local government to determine resource and funding needs for future comprehensive plans and budgets. The flood resilience planning process and opportunities for PlanRVA support can lead to better outcomes. Project or program partnerships with neighboring localities or NGOs will enable progress. A model of this, Richmond has worked with NGOs for several years to advance its clean water plan, RVA H2O, which emphasizes green infrastructure.

PlanRVA is stepping into water quality and flood resilience project implementation support. In 2025, PlanRVA is partnering with the James River Association and Richmond Public Libraries to secure funds and implement a Greening Richmond Public Libraries project at the Hull Street Branch Library. The project will enhance green infrastructure implementation to advance RVA H2O. This model can be expanded to other localities across the region, including the implementation of projects identified in the regional flood resilience plan.

PlanRVA staff currently support localities seeking re-/certification in the Community Rating System. This is accomplished both through the development and maintenance of the Regional Hazard Mitigation Plan, flood awareness resources on the PlanRVA website, and regional data sets and analysis. Through this flood resilience planning process and after, PlanRVA staff will seek to identify data and other resource gaps in member localities and incorporate appropriate gap-filling projects into future work programs. PlanRVA also offers support for local funding and procurement needs through a technical planning consultant bench and staff technical support and grant writing assistance.

PlanRVA staff maintain an Environmental Technical Advisory Committee, which includes locality, state agency, and NGO staff in the Richmond region whose work includes environmental or resilience planning. The committee acts as a forum for regional coordination among members; meetings include roundtable discussions and presentations or speakers on topics such as data, data sharing tools, plan development, project implementation, and studies and research. In addition to one-on-one and small group discussions with locality staff, Environmental TAC can support coordination and partnership development in the Richmond region.

Describe policy management and/or development plans

Policy management and/or

development*:

This plan will provide the localities with the data and recommendations for flood preparedness, which will give them the opportunity to examine relevant policies at regional and local levels. Each locality in the plan footprint may develop different policy changes in response to their unique flood risk profile and resident and business community needs and preferences. This planning process will enable a more comprehensive and equitable

approach to developing and coordinating flood resilience policies across the region. If localities in the region express interest, PlanRVA staff will support local policy development through the Environmental Technical Advisory Committee meeting agendas and future work programs.

Describe plans for stakeholder identification, outreach, and education strategies

Stakeholder identification, outreach, and education strategies*:

PlanRVA has already conducted initial outreach to all localities we serve and received strong support for this planning project. They are eager for the data and project recommendations, as well as for qualification for future funding opportunities. They have promised to provide any assistance required to develop this plan, including further outreach and education for their constituents during project development. Those localities that already have a flood resilience plan have expressed willingness to share their plans to establish comparable and complimentary flood resilience plans across the region. PlanRVA community engagement staff will facilitate community outreach and education events to identify flood concerns and validate project ideas. Integration of stakeholder and public engagement will be included in the project scope offered for task order bid to PlanRVA's technical consultant bench.

Budget

Budget Summary

Grant Matching Requirement*:

Planning and Capacity Building - Fund 75%/Match 25%

*Match requirements for Planning and Capacity Building in low-income geographic areas will not require match for applications requesting less than \$3,000.

Is a match waiver being requested?

Match Waiver Request No

Note: only low-income communities are eligible for a match waiver.

*:

Total Project Amount (Request + \$240,310.46

Match)*: **This amount should equal the sum of your request and match figures

REQUIRED Match Percentage \$60,077.61

Amount:

BUDGET TOTALS

Before submitting your application be sure that you meet the match requirements for your project type.

Match Percentage:

25.10%

Verify that your match percentage matches your required match percentage amount above.

Total Requested Fund Amount: \$180,000.00

Total Match Amount: \$60,310.45

TOTAL: \$240,310.45

Personnel

Description	Requested Fund Amount	Match Amount	Match Source
salaries	\$0.00	\$22,291.50	agency funds
pre-award indirect costs	\$0.00	\$2,230.91	agency funds
pre-award salaries (40 hours)	\$0.00	\$2,448.00	agency funds
indirect costs for staff time	\$0.00	\$20,314.70	agency funds
	\$0.00	\$47,285.11	

Fringe Benefits

Description	Requested Fund Amount	Match Amount	Match Source
fringe benefits (NICRA rate attached)	\$0.00	\$11,736.47	agency funds
pre-award fringe benefits (40 hours)	\$0.00	\$1,288.87	
	\$0.00	\$13,025.34	

Travel

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Equipment

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Supplies

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Construction

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Contracts

Description	Requested Fund Amount	Match Amount	Match Source
Technical Consultant	\$180,000.00	\$0.00	
	\$180,000.00	\$0.00	

Pre-Award and Startup Costs

Description	Requested Fund Amount	Match Match Amount Source
included in personnel and fringe above due to form miscalculation	\$0.00	\$0.00
	\$0.00	\$0.00

Other Direct Costs

Description	Requested Fun Amount	Match Amount Match Source
No Data for Table		

Supporting Documentation - General

Supporting Documentation

Named	Required Description	File Name	Type Size	Upload Date
Attachment				

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Detailed map of the project area(s) (Projects/Studies)	The study area includes the PlanRVA localities of Goochland County, Hanover County, New Kent County, and Powhatan County. Those not participating include the Town of Ashland, Henrico County, and the City of Richmond since they have their own resilience plans. Charles City and Chesterfield are also not included due to taking part in Crater PDC's plan instead. Block groups within Ashland are coded under Hanover County and therefore included in maps and tables for the preliminary study area.	Study Area Map.jpg	jpg	1 MB	01/16/2025 01:40 PM
FIRMette of the project area(s) (Projects/Studies)					
Historic flood damage data and/or images (Projects/Studies)					

Named Attachment	Required Description	File Name	Type	Size	Upload Date
A link to or a copy of the current floodplain ordinance					
Maintenance and management plan for project					
A link to or a copy of the current hazard mitigation plan	The Richmond-Crater Multi-Region Hazard Mitigation Plan (2022) covers the PlanRVA and Crater PDC regions.	FINAL-2022-Richmond-Crater-Hazard-Mitigation-Plan-060523.pdf	pdf	21 MB	01/10/2025 08:06 AM
A link to or a copy of the current comprehensive plan	Links to the Comprehensive Plans of Goochland County, Hanover County, New Kent County, Powhatan County.	PlanRVA_CFPF_Locality_Comp_Plans.pdf	pdf	69 KB	01/17/2025 10:40 AM

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Social vulnerability index score(s) for the project area	The average Social Vulnerability score is -0.73313. While this may rank as "Low Social Vulnerability", there are 23 block groups in the study area with a Social Vulnerability score above 0.0, indicating moderate, high, or very high Social Vulnerability. These block groups are displayed in magenta on the graph.	PlanRVA_SoVIchart_CFPF.png	png	11 KB	01/21/2025 03:57 PM
Authorization to request funding from the Fund from governing body or chief executive of the local government					
Signed pledge agreement from each contributing organization	Pledge agreement from PlanRVA	PlanRVA CFPF Pledge - signed.pdf	pdf	231 KB	01/21/2025 02:55 PM
Maintenance Plan	Maintenance Plan for PlanRVA Flood Aware webpage and Flood Risk Mapper.	PlanRVA_CFPF_MaintenancePlan.pdf	pdf	40 KB	01/23/2025 11:33 AM

Benefit-cost analysis must be submitted with project applications over \$2,000,000. in lieu of using the FEMA benefit-cost analysis tool, applicants may submit a narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction benefits of a flood mitigation project and compares those benefits to its cost-effectiveness.

Benefit Cost
Analysis

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Other Relevant Attachments	A spreadsheet of the 107 block groups included in the study area.	Study Area Block Groups.xlsx	xlsx	20 KB	01/16/2025 01:52 PM

Letters of Support

Description	File Name	Type	Size	Upload Date
Goochland Letter of Support	Goochland LOS PlanRVA CFPF.pdf	pdf	114 KB	01/23/2025 11:39 AM
Hanover Letter of Support	Hanover LOS PlanRVA CFPF.pdf	pdf	52 KB	01/23/2025 11:38 AM
New Kent County Letter of Support	New Kent LOS PlanRVA CFPF.pdf	pdf	571 KB	01/23/2025 03:20 PM
PlanRVA's Negotiated Indirect Rate Agreement for fringe and indirect costs for the match	ICAP 2024-174 Richmond Regional Planning District Commission FY23.pdf	pdf	491 KB	01/17/2025 03:15 PM
Powhatan Letter of Support	Powhatan LOS PlanRVA CFPF.pdf	pdf	138 KB	01/23/2025 11:40 AM
Powhatan second Letter of Support	Powhatan LOS PlanRVA CFPF 2.pdf	pdf	151 KB	01/23/2025 11:43 AM